

Architectural Change Request Form

(Please be as detailed as possible)

- ❖ Allow thirty (30) days for approval process
- ❖ All proposals **MUST** include a Surveyor's/Plat Plan with area of proposed change clearly marked
- ❖ Homeowner is responsible for obtaining any necessary building permits
- ❖ You may apply for more than one change per form (i.e., a fence and a deck)

Name _____ Lot Number _____

Address _____ Community _____

Phone _____ Email _____

Please describe the change in detail including proposed structure, materials to be used and/or size(height) and square footage.

List any required building permits. _____

As marked on you plat plan, does this addition/improvement extend into any Common Area, Drainage, Utility, or Sewer Easement, Landscape or Lake Easement? _____

Who will be performing the work? _____

What is the proposed start date? _____

Does your property border a lake or walking trail? _____

By signing below, I understand that I am required to obtain Board approval before making any improvements/additions to my home by the Covenants and Restrictions. I acknowledge my obligation to allow sufficient time for the processing of my request.

Signature _____ Date _____

Official Architectural Review

(Please do not write on this page)

Approved

Approved with restrictions _____

Deferred, additional information requested _____

Denied _____

ARB Signature _____

Date _____

RETURN TO:

OMNI Management Services, Inc.
P.O. Box 441570
Indianapolis, IN 46244
Phone (317) 541-0000
Fax (317) 541-0002